



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 25 February 2020 at 8.30am

Meeting Minutes

Present: Mr Bruce Gemmell (Chancellor), Emeritus Professor McWha (Pro-Chancellor), Professor B McKenzie (Acting Vice-Chancellor) Mrs J Fredric, Sir G Harrison, Ms Morrison, Dr C Smith, Mr S Blackmore.

In attendance: Professor G Edwards (Deputy Vice-Chancellor)
Mr P O'Callaghan (Chief Operating Officer)
Dr L Petelo (Assistant Vice-Chancellor, Library Teaching and Learning)
Dr D Payne (Assistant Vice-Chancellor, M ōri and Pasifika)
Mr S Reilly (Executive Director, Campus Life)
Mrs K McEwan (Executive Director, People, Culture and Wellbeing)
Ms T Nelson (Health, Safety and Compliance Manager) Item 7.1
Ms K Hurnen (Business Analyst) Item 7.2
Ms H Parsons (Council Secretary)

1. Welcome/Karakia/Apologies

The meeting was opened with a karakia from Ms Morrison.

An apology for absence was received from Mr Hewett, Mr Macfarlane and Mrs Parata-Goodall.

2. Disclosures of interests

No further interests were notified.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

That the minutes of the Council meeting held on 17 December 2019 be taken as read and APPROVED.

Moved: Professor McWha, Seconded: Professor McKenzie, CARRIED

Resolution

4. Matters arising from the Minutes

The action list was NOTED. It was requested that the Proctor's revised report to Council on Student Disciplinary Regulations be included in the action list (*action*).

Action
Proctor
26 May 2020

5. Notice of items of General Business

No items of General Business were put forward for discussion.

6.

The tabled report was taken as read and NOTED.

The Chancellor provided Council with a briefing of recent meetings conducted on behalf of the University, including; formalising a Memorandum of Understanding with the Christchurch Foundation, an institution actively engaged in climate change initiatives within Canterbury, participating in the v

The Health, Safety and Compliance Manager briefed Council noting that Health and Safety reporting will move to using a total injury frequency rate with collated 2019 data as a baseline. She also noted that approximately 100 staff, mostly engaged with students, have attended a psychological first aid course.

7.2 Sustainability Report

The tabled report was taken as read and NOTED.

Council commented on the value of the report and requested that the sustainability data captured be more visible throughout the year, suggesting that a running total of solar energy generated be displayed in a relevant place on campus.

8. Academic Board Report

The tabled report was taken as read and NOTED.

The Chair of Academic Board provided a verbal briefing to Council, noting that Academic Board enjoyed their recent visit to the marae.

The Acting Vice-Chancellor noted his thanks to the new Chair of the Learning and Teaching Committee, Professor Geoff Kerr, for his efforts with the re-submission of the 2018 Graduation Year Reviews to CUAP

10. Lincoln University Student Association (LUSA) Report

The report was taken as read and NOTED.

The LUSA President provided Council with a verbal summary of recent meetings conducted and current issues affecting students, particularly international students attending or trying to attend for the start of the academic year. As a result of the border restrictions and more students studying at a distance at short notice, a focus for LUSA will be to develop stronger processes for supporting off-site students during their study. Chinese students, in particular, are struggling to access digital materials due to whole-of-country firewall issues.

In closing, the LUSA President noted some confusion with the non-smoking status of the campus and requested clarity from management. The Chancellor also encouraged management to consider a completely smoke free campus from 2021.

11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter

(Director, Student and Stakeholder Engagement), Ms K Hurnen (Policy Analyst) and Mr K Hurren (Director, Research Management Office) and Ms H Parsons (Council Secretary) *be permitted to remain at the meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters*